

Saginaw Preparatory Academy Parental Involvement Policy

Saginaw Preparatory Academy's School Improvement Team including our parent represented and other stakeholders designed, implemented, and evaluated the school wide parent involvement plan.

The staff at Saginaw Preparatory Academy believes that parent involvement is crucial to student learning. Significant learning by a student is more likely to occur when there is an effective partnership between the school and the student's parents.

- Saginaw Preparatory Academy has an active parent group that meets monthly to identify and plan ways to support the school and ensure student achievement.
- An annual Title I meeting is held to discuss Title I programs and the rights of Title I students.
- Parents are encouraged to attend monthly School Improvement Meetings.
- Saginaw Preparatory Academy facilitates monthly parent involvement meetings in which curricular content and strategies are shared with parents to support their ability to support their child.
- Saginaw Preparatory Academy develops an annual evaluation of the parental involvement plan. This is conducted with parents, identifying any barriers to greater parental involvement (such as limited literacy, economic disadvantage, disability, etc.) and devising strategies to improve parental involvement.
- Saginaw Preparatory Academy parents are encouraged to complete evaluation sheets as a means of providing feedback on the effectiveness of a program or activity along with suggestions for improvement. Suggestions are addressed at Parent Involvement Team Meetings.
- The plan includes a school-parent compact that was developed by our school improvement team with input from our parent representatives. The compact addresses all parents, students, teachers, and administration and describes a true partnership for learning between the home and school.

See Parental Involvement Compact (Page 6)

- Parents are encouraged to serve as chaperones for field studies and other activities.
- School administration and staff provide test data and interpretation meetings that allow parents to ask questions.

Saginaw Preparatory Academy provides all parents with the following:

- Quarterly Progress Reports
- Quarterly Report Cards (DRA, Scantron, and MEAP scores)
- Monthly School Calendar
- Quarterly Newsletters
- Annual Report
- MEAP Parent Reports
- CPAA
- Surveys

The parents of special education students also receive:

- A copy of the IEP
- IEP Progress Reports
- MDE Procedural Safeguard Notice

Academic assessment results will be communicated to the parents in a language the parents can understand, including an interpretation of those results.

Opportunity for Parent Involvement

- 1) Saginaw Preparatory Academy has high expectations for students and maintains open lines of effective communication with parents. Teachers monitor student progress through daily work, informal/formal assessments, state wide assessments, and observations. Conferences are held four times each year to inform parents of their child's progress. Parents and teachers discuss strategies to improve academic/behavioral growth.
- 2) Saginaw Preparatory Academy offers monthly alternating workshops on English Language Arts, Math, and Technology training sessions for parents. These sessions are designed to aid parents in helping their child succeed in school.
- 3) Saginaw Preparatory Academy offers all staff professional development throughout each school year. Research based workshops are offered through: Saginaw Valley State University, The Leona Group, Saginaw Intermediate School District, and various trained professionals . On campus workshops are instructed by individual(s) staff members on topics of need or interest.
- 4) Saginaw Preparatory Academy integrates parent involvement by offering a Preschool program through Great Start Readiness Program (GSRP). Through this program home visits are made twice per year in which readiness activities are made for and taught to parents specifically for their child. Parent meetings are also held on campus twice per year in which information concerning enrollment, parent/child activities (homework/behavior), and

- parent/child activities (Individual needs/behavior). Special services are available to parents and students if needed. At the end of each year staff members inform parents about Kindergarten Round-up and the transition from Pre-school to Kindergarten.
- 5) Saginaw Preparatory Academy provides current and accurate announcements in a language parents can understand that are placed on the school's marquis, website, digital dialer and either mailed or sent home with students. In addition quarterly school newsletters are sent home with students informing parents of upcoming events and scheduled meetings.
- 6) Saginaw Preparatory Academy provides support for parents through an open door policy.

PARENT ACTIVITIES:

DATE	ACTIVITY	PARTICIPANTS	EVALUATION
Sept. 2010-June 2011	Quarterly Parent/Teacher Conferences	Parents Staff Students Administrators	Sign in sheets Signed Progress Reports
Sept. 2010-June 2011	Parent Workshops: Reading, Writing, Basic Mathematics, and MEAP	Parents Staff Students Administrators	Sign in sheets
Sept. 2010	Open House	Parents Students Staff Administrators	Sign in sheets Signed Parent Compact Student Handbook
Sept. 2010-June 2011	Title I Workshops	Parents Staff Administrators	Sign in sheets
Sept. 2010-June 2011	Coffee with the Principal	Principal Parents	Sign in sheets
February 2011	National Parent Involvement Day	Parents Students Staff Administrators	Sign in sheets
Sept. 2010-June 2011	Parent Organizational Meetings	Parents Staff Administrators	Sign in sheets
May 2011	Dances (Mother/Son, Father/Daughter)	Parents Students Staff Administrators	Sign in sheets
April 2011	Scholastic Book Fair	Parents Staff Students	Sign in sheets

		Administration	
June 2011	Promotion Ceremonies	Parents Students Administrators Staff	Sign in sheets
February 2011 & May 2011	Pre-K and Kindergarten Round up	Pre-K and Kindergarten Teachers Parents Students Administrators	Sign in sheets
November 2011	Pre-K Thanksgiving Dinner	Pre-K and Kindergarten Teachers Parents Students Administrators	Sign in sheets
Sept. and November 2010-	Curriculum Night Game Night	Teachers Parents Students Administrators	Sign in sheets
Sept. 2010-June 2011	School Improvement Planning Sessions	Teachers Parents Students Administrators	Sign in sheets Survey
Sept. 2010-June 2011	Special Needs Workshops	Teachers Parents Students Administrators	Sign in sheets
Sept. 2010-June 2011	Programs (Honor Roll, Cultural Programs, Art Show, MEAP Quiz Bowl, Spelling Bee, Science Fair, Constitution Day)	Teachers Parents Students Administrators	Sign in sheets
April 2011	Parent vs. Students volleyball game	Parents Students Staff	Sign in sheets
April 2011	Staff vs. Student basketball game	Parents Students Staff Administrators	Sign in sheets
May 2011	Athletic Banquet	Parents Students Coaches Administrators	Sign in sheets
Sept. 2010-June 2011	Field Studies	Teachers Parents Students	

		Administrators	
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Parents Role in Students Education

The Board feels that it is the parents who have the ultimate responsibility for their children's behavior. During school hours, the Board, through the designated administrators, recognizes the responsibility to monitor students' behavior and, as with academic matters relating to conduct.

For the benefit of the child, the Board believes that parents have a responsibility to encourage their child's career in school by:

- Supporting the school in requiring their child observe all school rules and regulations, and by accepting their own responsibility for their child's willful in-school behavior;
- Sending their children to school with proper attention to his/her health, personal cleanliness, and dress;
- Maintaining an active interest in their child's daily work and making it possible for him/her to complete assigned homework by providing a quiet place and suitable conditions for study;
- Cooperating with the school in attending conferences set up for the exchange of information of their child's progress in school.

In conclusion, Saginaw Preparatory Academy recognizes the importance of parental involvement in education. All parents and students will receive a copy of the Student Handbook, Parent Involvement Plan, and Parent Compact. In addition, the parent compact will be reviewed with parents on a biannual basis. These documents will be written in a language parents can understand and they will have an opportunity to discuss these documents with a member of our staff.

PARENTAL INVOLVEMENT COMPACT

A LEARNING PARTNERSHIP BETWEEN HOME AND SCHOOL

Parent/Guardian Commitment

I want _____ to reach his/her full academic potential. Therefore, I will commit to do all of the following:*

- Ensure that my child attends school each day.
- Send my child to school on time and ready to learn.
- Review homework assignments and offer assistance when needed.
- Show an interest in my child’s well-being by attending school functions, supporting school activities, and attending parent-teacher conferences.
- Personal goal(s) _____

Parent Signature _____ Date _____

*If extenuating circumstances prevent me from a full commitment I will offer an explanation to the appropriate administrator and staff member.

Pupil Commitment

I want to reach my full academic potential. Therefore, I will commit to do all of the following:

- Arrive at school and attend class on time each day.
- Show respect at all times to everyone who is part of the school by not acting hostile and creating fear in others.
- Obey all of the classroom rules and conduct myself accordingly.
- Pay attention in class and participate in class discussions.
- Complete all classroom lessons and homework on time in a way that is accurate and neat.
- Personal goal(s) _____

Pupil Signature _____ Date _____

Teachers Commitment

I want _____ to reach his/her full academic potential. Therefore, I will commit to do all of the following:

- Set high instructional standards for myself that promotes the development of the district’s content standards and benchmarks.
- Teach effective study skills and strategies to ensure retention of learning.
- Notify the parent/guardian as soon as an attendance problem develops.
- Establish flexible scheduling and create a warm atmosphere for parents/guardians during classroom visits and participation in the activities.
- Person goal(s) _____

Teacher Signature _____ Date _____

School Administration Commitment

We want all students to reach their full academic potential. Therefore, we commit to do all of the following:

- Consider accessing possible resources for all extenuating circumstances shared with appropriate staff by the parents/guardians to assist them to realize a full commitment.
- Other goal(s) _____

Administrator Signature _____

